

Office of the State Controller

Self-Assessment of Internal Controls

Major Financial Assistance Cycle – Federal and State Programs

Control Policies and Procedures

General Requirements – Davis-Bacon Act

Agency _____ Year End _____

Program Name _____ CFDA # _____

A. Control Activities / Information and Communication:

Yes No N/A

- ___ ___ ___ 1. Does the entity obtain the prevailing wage rates from *Federal Register* or Department of Labor?
- ___ ___ ___ 2. Are the prevailing wage rates and provisions of the Davis-Bacon Act posted at job sites?
- ___ ___ ___ 3. Does the entity compare the prevailing wage rates with the rates paid by contractors or subcontractors based on payroll records submitted?
- ___ ___ ___ 4. Does the entity interview contractor's or subcontractor's laborers to verify their wage rates?
- ___ ___ ___ 5. Are these wage rates then compared to the prevailing wage rate?
- ___ ___ ___ 6. Are Wage Rate Determinations from the Department of Labor reviewed and maintained on file by the state agency?

B. Monitoring:

- ___ ___ ___ 7. Is one person, or an outside consultant, assigned the specific responsibility to monitor contractors for compliance with the contract terms, including the Davis-Bacon provision?
- ___ ___ ___ 8. Are requests periodically made to the Department of Labor for findings regarding the existence of any discriminatory practices by the grantee?
- ___ ___ ___ 9. Are on-site visits performed to monitor classifications and wage rates?
- ___ ___ ___ 10. Are monitoring reports from contractors independently compared or checked against other reports?