



State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

November 1, 2004

MEMORANDUM NO. SAD 05-14

TO: Chief Fiscal Officers
Vice Chancellors
Business Managers

FROM: Robert Powell, State Controller

SUBJECT: 2004 Fiscal Officer Update

The Office of the State Controller will conduct its annual Fiscal Officer Update Seminar for the chief fiscal officers and designated representatives on December 14, 2004 at the McKimmon Center in Raleigh. The registration fee for this course will be **\$45 per attendee**, which includes all course materials, break service, and lunch. Due to classroom size, the course will be limited to 240 participants.

This eight-hour seminar will provide an update of current central management issues affecting the State's financial community. Specific topics will include the State business infrastructure project, legislative and fiscal update, economic and budget update, changes in IT management in State government, NCACPA task force on improving governmental audits, paying and compensating foreign nationals, OSC internal control reviews, statewide accounting division update, OSC support services update, e-commerce update, statewide accounts receivable, and strategic energy savings. In addition, an afternoon session will discuss leadership skills for CFOs.

Enclosed you will find a course registration form. Please complete and return the registration form along with the **required fee of \$45** to the Office of the State Controller (Attn.: John Morgan) no later than December 6, 2004. NCAS agencies should use vendor number 561611588-03 as required by the intergovernmental transactions procedure. Please reference on your cash management transfer that the payment is for registration fees for the 2004 Fiscal Officer Update, with the names of the registrants. You can fax your registration form to (919) 981-5553.

Your registration will be confirmed by email on or before December 10, 2004. We will also post this course announcement on our home page under "Memos/Correspondence" at <http://www.osc.state.nc.us>. If you have any general administrative or registration questions, please contact John Morgan at (919) 871-6480. We look forward to your participation.

Attachments

MAILING ADDRESS
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LOCATION
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